

COORDINATING

Price List



\$600 basic Package	\$150 add on, coordinate set up
<ul style="list-style-type: none">• 3 In person meetings, and as many online meetings as needed• help come up with a timeline for the event• coordinate the rehearsal• one site walk thru, if needed• 7 hours of day of coordinating	<ul style="list-style-type: none">• will coordinate the set up with vendors• will make sure all vendors know where they are to set up• answer any questions any vendors have during the set up• make sure all components of the set up are taken care of
\$150 add on, coordinate clean up	\$700 add on, set up for you
<ul style="list-style-type: none">• coordinate all clean up with all the vendors• make sure all components of the wedding are given to the correct person, i.e. leftover flowers and all decor etc.	<ul style="list-style-type: none">• set up the entire wedding and reception for you• if it is a detailed wedding with a lot of components, then be responsible to hire vendors to set up• 2 site walk through's to make sure every detail is captured exactly how you want it
\$200 add on, 2nd coordinator	
<ul style="list-style-type: none">• if your reception and your ceremony are at two different locations, then a 2nd coordinator is REQUIRED and will automatically be added	

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